

KVHRA Board Meeting Minutes

February 12, 2014 9:30am to 11:00am

Augusta Civic Center

Present: Lisa Madore, Kathleen Hale, Susan Ouellette, Kristy Gould, Jeanine Libby, Bryan Flagg, Lila Hollowell, Cathy DeMerchant, Annette McLaggan, Valerie Cote

Absent: Lori Page, Sandy Turner, Barry Martin

Guests: Lydia Sy

Meeting Minutes

- [January 2014 meeting minutes were approved.](#)

Today's Meeting ~ Employee Engagement and Motivation in a Tough Economy

- 54 people were in attendance
 - 54 signed up in advance
 - 0 cancel – 0 replacements
 - 5 were no shows
 - 5 at the door
- Money received \$195 checks and \$25 cash \$220 total

Membership

- [Two New Professional Memberships – Jennifer Curtis-Witham and Frances Fisher – New Balance.](#)

Program Committee

- We still need sponsors for Sept, Oct, Nov, and Dec. A handful of board members will assist Kathleen in this search.
- Looking at September 10th to offer a joint program with Mid Coast on EEOC
- Possible conducting a brief presentation on the benefits of becoming a SHRM member later this fall.

Finance

- Cathy and Lila will continue to work together on transferring the finance duties
- Quick books and the bank setup have been completed.
- We have not heard back from the Attorney. Lisa made a note to contact.

Membership

- We have not heard back on the approval yet on our membership letter, Lisa is working on it.
- Free KVHRA Membership raffle will be drawn at the end of the year with an effective date of January.

Scholarship

- Susan will plan to reach out to Janie Miller to help out on the Scholarship program.
- Scholarships are generally granted in both Spring and Fall.

Web Committee

- Kristy doing a great job with the web!

College Relations

- Lisa and Lucy at Thomas College are working together on offering a mentoring program. KVHRA will be the outlet – we market it with the day and night students. Lisa will also see about having a link on our KVHRA web site to directly connect to Thomas College.
- Thomas College along with Lisa will be announcing the mentoring program at our March meeting.

Legislative/Governmental Affairs

- Lots on the horizon with FMLA and talk about it becoming a paid leave.

Diversity and Inclusion

- N/A

Workforce Readiness

- JMG is coming up on April 30 Career Day at the Augusta Civic Center
- Continue to forward workforce readiness activities information to Lisa for our SHAPE plan.

Certification

- The next testing window is in December 2013 Susan will go onto the site to see if we have any newly certified members.

SHRM Foundation

Discuss a \$100 donation in November 2014

Other Business

- Need to have a board discussion on charitable contributions.
- SHAPE Plan – Looking to get 2013 Silver – Lisa submitted the report to SHRM.
- Barry will send out next month's program for us to review.
- An e-mail blast will go out to the ones that attended Feb meetings notifying attendees the HRCI numbers to apply for credit.
- **Dinner at the HR Convention – was voted for all members of KVHRA will be paid.**
- **HR Convention KVHRA will donate a gift value of up to a \$200.**

NEXT MEETING

March 12, 2014 at O'Brien's Restaurant @ the Best Western Plus in Waterville

Respectfully Submitted: _____

Jeanine M. Libby, Board Secretary