

KVHRA Board Meeting Minutes

September 11, 2013

9:30am to 11:00am

T&B Celebrations

Present: Lisa Madore, Bryan Flagg, Sandra Turner, Valerie Cote, Susan Ouellette, Jeanine Libby, Lori Page, Lila Hollowell, Kristy Gould, Cathy DeMerchant, and Barry Martin

Absent: Annette McLaggan

Guest:

Meeting Minutes

- **Approved June 2013 minutes.**

Today's Meeting ~ Workplace Flexibility: The Next Imperative for Business Success and HR Leadership

- 30 people were in attendance
 - 37 signed up in advance
 - 0 cancel – 0 replacements
 - 9 were no shows
 - 2 at the door
- Money received at the door –

Program Committee

- Looking at a possible sponsor –Brian Health from Combined Benefits United would like to do a Waterville meeting – Jeanine will get that information on to Sandy. Lisa is working on seeking sponsorship from Acadia Benefits and will follow-up with Sandy.
- We tossed a lot of ideas around on programs to offer and will seek the attendees for their ideas at the next couple of meetings. Kristy was going to reach out and talk about on ACA “What’s Next” with Catherine Maclaren and a Wellness Topic with an MMA Speaker. Other topics included Social Marketing in the 2014 schedule, Employment Law for February, Investigations, Mediation and Conflict Management with Carol Harris, EPA and Secession Planning.

Membership

- **New members voted included: Jennifer Fortin, HR Generalist at Bridges Home Care; Amy Perkins of MaineGeneral; Vicki Johnson from MaineGeneral, Tammy Niemi, MaineGeneral was voted gratis to December.**
- Discussion on upcoming membership drive will be talked about at the next meeting such as recruitment ideas.

Finance

- Erik Nadeau from Nicholson, Michaud & Company discussed with us his interest in assisting with the audit processing, help set-up procedures and work in keeping KVHRA in line with the governmental guidelines. Erik will present his recommendations. We had not heard back from Erik on his recommendations.

Scholarship

- More information to come within our next meetings on the Scholarships that we offer.

Web Committee

- **Voted: To keep the domain name KVHRA.org for an annual \$20 fee.**

Items in blue indicate a board vote

College Relations

- Homework for Susan – to draft up a letter for us to use to send to area colleges. This would have some eye catching information about the benefits of attending a KVHRA meeting and even joining us to use as an avenue that they can tap into with their future careers in HR.
- Lisa talked about one of our initiatives for 2014 would be to offer a mentoring program for area community.

Legislative/Governmental Affairs

- All set

Diversity and Inclusion

- Possible topic could include Vets coming home and offering something in conjunction with the Career Center. Lisa was going to reach out to Amy Parker at Bates and Susan was going to reach out to Meg LePage.

Workforce Readiness

- Several board members have been participating in workforce readiness activities through their workplaces and will forward on the information to Lisa.
- Homeless Shelter and Warming Center – Kristy and Lisa will get more information about this great programs are area offers. Mock interviews, building resumes and seek help from our members to assist our chapter in these areas.
- Kristy will pull together notes on the top 10 interview tips.
- Talk about making a simple program with guidelines and training materials that will help our members fulfill this wonderful opportunity for our chapter. Not only is it rewarding for the individuals seeking jobs but also the person working with the candidate to assisting them in success.

Certification

- The window is May / June – mid July should be posted on the web site newly certified.
- Newly certified SPHR/PHR – membership in KVHRA would be free for the next program year / Susan and Lisa was going to look at this more on when the free membership occurs.

SHRM Foundation

- Think about another auction or a raffle – more talk at the next meeting.

Other Action Business

- Talk about future meeting locations at the next board meeting
- Succession Planning
- Always be on the lookout for opportunities on sponsorship of our programs.

NEXT MEETING

October 9 – Augusta Civic Center

Respectfully Submitted: _____

Jeanine M. Libby, Board Secretary