

KVHRA

Board Meeting Minutes

Date: December 14, 2016

9:00 a.m. to 11:00 a.m.

Place: Augusta Civic Center, Augusta

Present: Kristy Gould, Susan Ouellette, Lila Hallowell, Jeanine Libby, Annette McLaggan, Lisa Madore, Kathleen Hale, Valerie Cote, Janie Miller

Absent: Dawn Palmer, Cherie Champe, Lori Page

Guest: None

Meeting Minutes

Seven Roundtables with HR Experts

There were 61 Pre-Registered

- 2 Walk-in
- 5 No Shows
- Total of 58 attendees
 - No Money collected at the Door

Membership - new member was voted in - None

Name	Position	Company	SHRM (yes/no)
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Program Committee:

The first six (6) months of programming in 2017 is completed – this is a great beginning for 2017. Through the conversation there was a discussion about swapping April's meeting with June. Lisa and Kathleen will work together to finalize. Within today's meeting we were hearing from the audience that they are looking for more information about the legalized marijuana law.

SHRM Affiliate Program for Excellence (SHAPE)

Core Leadership Updates

- a) SHRM Foundation –
- b) Diversity – **Cherie Champe**
- c) Finance – **Lila Hallowell** - \$20,154.90 in our account plus \$3,275.12 in the scholarship account. Lila will provide each month to the Board a profit & loss report.
- d) College Relations – **Dawn Palmer**
- e) Legislative/Governmental Affairs – **Open** - Janie is interested in this position and will get back to us with her decision.
- f) Workforce Readiness –
- g) SHRM Certification - Susan Ouellette stated that there is a job description for the certification chair position and that we support both SHRM and HRCI and look to offer programs to qualify for CE Credits.
- h) Scholarship update – **Janie Miller**
- i) Membership Retention and Recruitment – Membership Roster and Registration – **Annette McLaggan**
- j) Marketing and Communication – **Janie Miller**

- k) Web- **Karena Cochran** will be taken over the web. For now Kristy will continue doing the e-mail while Karena learns the web.

Other Topics:

Our New Board members were announcement at today's meeting. Kristy will take a picture of the board members to post on our web site at January's meeting. In addition, Kristy will be conducting onboard meetings in January for the new board members. More information will be coming out shortly.

In June the board will need to start recruiting for a new treasure as Lila's term will be ending in 2017.

Board Meetings – Kristy reminded us that we need to have a quorum, 75% majority of the board – 12 would mean 7 - to conduct the business of the board. Any officer missing 3 meeting in a row, we need to have a conversation with the board members to take them off the board. We will continue to go forward, the new board members will be informed of this rule and that the board will be actively exercising this provision.

NEXT MEETING: January 11, 2017, at O'Brien's Restaurant Waterville, Maine

Respectfully Submitted: *Jeanine M. Libby*
Jeanine M. Libby, Board Secretary