

# **KVHRA Board Meeting Minutes**

**February 11, 2015**

**9:30am to 11:00am**

**Augusta Civic Center**

**Waterville**

**Present:** Sandra Turner, Susan Ouellette, Lila Hallowell, Valerie Cote, Lori Page, Annette McLaggan, Cherie Champe, Jeanine Libby

**Absent:** Lisa Madore, Kathleen Hale, Jamie Miller, Kristy Gould, Barry Martin

**Guests:**

## **Meeting Minutes**

- [Approved January meeting minutes](#)

## **Today's Meeting ~ Critical Thinking Skills – Maximize your Brainpower!**

There were 38 Pre-Registered

- 2 Walk-ins
- 5 No Shows
- Total of 35 attendees including Speaker and Sponsor
- Money received \$285 (\$55 in Cash and \$230 in Checks)

## **Membership**

- [Janna Gilbert, HR Coordinator at RLC Engineering LLC Business; Lisa Shorey in transition; and Courtney Stewart, Executive Assistant at NAMI-Maine](#) were all voted in as new members. Welcome!

## **Program Committee**

- We talked about getting all the programs posted on our KVHRA website for everyone to see the upcoming meeting topics. When we have a sponsor for the meetings, they will be added.
- Susan stated that if we are in a bind and need a sponsor for one of our meetings that Kleinschmidt would be glad to sponsor.
- Discussed the topic of Stress Management and came up with “How HR can assist employees with Stress” using some coaching tools. But also teach us how not to carry this burden of other peoples stress.

## **Finance**

- We have \$23,603.20 in our account along with \$4,025.12 in the scholarship fund.

## **Membership Registration**

- Membership raffle – pleased to announce that Karen O'Connor was the winner of the membership drawing for 2015 – Congratulations Karen.

## **Scholarship**

- Today we talked about working on a scholarship for SHRM Certification to give out in 2015 – more to come on this topic.

## **Web Committee**

- Kristy doing a great job with the web!

## **College Relations**

- Val has indicated she would like to take over this role.

## **Legislative/Governmental Affairs**

- Barb Gabri gave us an update at today's meeting. Thank you Barb!

## **Diversity and Inclusion \* Vacant**

## **Workforce Readiness**

- Cherie Champe will be the contact for our Workforce Readiness and we talked about the job description. SHRM site under volunteer leadership has some good information.

## **Certification**

- Sandy is doing a great job on our program certification.

## **SHRM Foundation \* Vacant**

- We are all set for another year.

## **Other Business**

- We voted to pay all KVHRA members who wish to attend the Chapter Dinner Tuesday night at the HR Convention. This will be announced via a web blast to the group.
- Susan will ask Lisa about gathering up the group and invite others to find out more about KVHRA for an after work social.
- Susan will coordinate this activity to update the Board contact information and calling tree via e-mail.
- Kristy and Susan will formulize the Board job descriptions.
- KVHRA and the IRS status is still being worked on with our Lawyer, Susan will call to get an update on it.
- As a thank you for assisting the Board with the Governmental Affairs, it was voted today that KVHRA will pay for Barb Gabri breakfast meals. Thanks Barb!
- KVHRA e-mails are being looked at by Susan.

- Susan will create new board members KVHRA books and go through the orientation with our new board members.

**NEXT MEETING**

March 11, 2015, at the O'Brians in Waterville

Respectfully Submitted: \_\_\_\_\_  
*Jeanine M. Libby, KVHRA Secretary*